



MINUTES

NYSFAAA Executive Council

April 17, 2023 | 1:09pm | Meeting called to order by Patti Donahue

In Attendance

Adrienne King
Erica Follick
Jane Gilliland
Janice Hilbrink

Joe Weglarz
Megan Kennerknecht
Nicole Griffo
Patti Donahue

Peg Stearns
Rob Zasso
Sonya Stein
Tom Zarkos

Guests: Michael Turner, LaSonya Griggs, Chris Barto, Michael Turner, Tami Gilbeaux

Secretary's Report- Kennerknecht

Approval of Minutes

The minutes from the February Meeting will be approved virtually.

Motion to Approve amended minutes:

Seconded Motion:

Discussion: None

Vote:

Topics

Announcement of resignation of position. Moving outside of higher education for a new career opportunity. Anyone interested in taking over the position, please contact Patti or Megan.

President's Report- Donahue

Topics:

- Regional visits- Region 2 last week's meeting; Tri-regional meeting in NYC; FAFSA Simplification panel.
- Treasurer Discussion- Making headway with streamlining and creating efficiencies. Treasurer-Elect position will hopefully benefit from lesser workload. Regional budgets will be needed in middle of May for EC/Business Meeting in June.
- Governance and Advocacy-
 - Great meetings and discussions on Advocacy Day
 - TPS Statement submitted. Date of implementation was pushed back from 9/1/2023. (woohoo!)
 - Encouraging others to participate in these types of events.
- Annual Conference 2023 & Novice 2023 contracts signed.
- Website- More to come on that during 2nd VP report
- Organizational Chart- updated by Patti and if there are any questions, please let Patti know. It's on Exec Council page of the website.

Past-President Report- King

Topics

- Election Committee- We have not received any nominations or acceptances of nominations

- We should have a discussion about whether we have terms too long.

First Vice President Report- Thompson

Report attached.

Membership

- 1,039 active members (down 9 from this time last year)

Awards/ Scholarship

- Actions Requested: Scholarship/Awards Committee needs volunteers.

Mentorship

-

Second Vice President Report- Zasso

State-wide Training- Zasso

March 17th- TPS, over 300 who attended/500 registered.

DEI with robbie- 40 registered/25 attended

Iron Bridges- trainings available for free for NYSFAAA Trainings

Federal Update- Live on April 28th offered through SUNYFAP- Are we still cross-promoting this? Is this still happening?

May 4th- DEI

End of National Emergency Training

May 23rd- Proprietary Audit Guide

Fall trainings aren't solidified yet due to timing of guidance and changes.

TICC- Zasso

Survey Proposal for Website- Is it as helpful, necessary? People seem to like the survey idea but need assistance with it and decide how to best utilize it. Trying to claim real estate from website for other things.

Novice- Zasso

Contract is signed and we're moving forward. June 4-9, 2023, at Mercy College, \$555/person registration fee. Lisa and LaSonya have investigated the locker/storage. Agenda is set. All speakers are confirmed.

Question: What should we be doing with the NYSFAAA historical materials in the storage? We'll need a discussion about this after Novice, especially if it will be moved to another location.

How is registration going? Don't know today.

Website- Sherwood

Walked through recent changes- reorganization of information on the homepage.

Top menu reorganized to consolidate information

Question: Upload of documents, who is responsible for where it goes? A website administrator must make changes, so it'll have to go to Sean.

Web Administrator organization- Sean Sherwood, Rob Zasso, Howard Leslie, Lea Nuwar have been the only ones working through the administration of the website. If you are interested in helping more, please reach out to Rob.

Treasurer's Report- Weglarz

Financial Report shared virtually and attached to this report.

Discussions & Updates

- Revenue/Membership over budget
- Novice payments coming in
- We're solid and healthy.
- Switching all region banks to Key Bank, instead of each region using separate banks and having to file the monthly statements being sent to treasurer. Looking to meet with Key Bank at the next EC meeting. We'll need a vote to make this change after we have more information about security

Development- Gilbeaux

Meeting Notes Attached.

- Discussion: Revamping of Vendor sponsorship to reflect sister FAA associations. These sponsorships include:
 - Sponsor packages for conferences
 - Vendor educational presentations
 - Webinar & NYSFAAA Training sponsorship
 - Promotion of vendors throughout the year
 - See the EASFAA & PASFAA vendor sponsorship opportunities pages for examples. The Development
- Committee requests the Executive Committee to vote in favor of expanded vendor sponsor opportunities.
- Questions: Is it too late for 2023 Conference? Probably, but we can try to navigate it a lesser level than 2024. Conference for 2024 should be enough time to decide. Who is "everyone" when we say that everyone has an opportunity to sponsor? What sponsorship levels are available? How can Whova app leverage the sponsorships?
- Action Requested: Conference 2023 Committee and Conference 2024 Committee should meet to discuss a proposal of sponsorship structure. Added to agenda

Action Requested: Please send region financial reports to treasurer email, not directly to Joe, treasurer@.

Conference Reports

Conference 2023: 55th Annual!- Weglarz

Discussion:

Janice has reached out to NASFAA for speaker.

Program is coming along, seem to have a good number of proposals.

Entertainment is almost finalized.

Sonya offered assistance with identifying a band or DJ.

Overall budget is healthy.

5k is back

Conference 2024- Griffo

Conference Chair: Laura Worley

Buffalo Convention Center has been visited. Waiting on proposal.

Planning for 2024 visits. Attached hotel is being renovated due to new management.

HESC Update- Turner

Topics:

- Part-time Scholarships have been certified, TAP became decertified, will need to be re-certified. Can receive both, just can't exceed PT tuition.
- IVP Processing-

- Awards will be canceled instead of released in the fall if IVP issues remain.
- Multiple communications and outreach efforts are being done by HESC.
- Fresh Start Initiative
 - 2023-24 Form is available on website.
 - Just need the form, not the DOE letter
- TAP for Incarcerated Students
 - Online application is up and running. Some glitches are being resolved with schools
- 1,000 Nurses for our Futures Scholarships have been awarded. 2-year nursing programs, incentive program.
- 2023-24 College Data Survey- Updates by May 31, 2023.
 - Update with most accurate information but can send an email if the tuition is changed after that date.
- 2021-22 Certification Clean-up should be a priority for schools.

Action Requested: Please clean-up pending and errored awards for 2021-22, as soon as possible. Ideas for video tutorials are welcome.

Old Business

Advocacy Day Updates
Alcohol availability and liability discussion- Novice

New Business:

None.

Next Meeting

June 1-2, 2023 at Albany Marriott, 189 Wolf Rd, Albany, NY 12205

Motion to adjourn made by Rob

Seconded: Peg

Vote: Passed Unanimously by all attendees and meeting adjourned at 3:47pm.

Virtual Voting

Attachments:

First VP Report

Financial Reports

Development Committee Report

Minutes Submitted 4/16/23

Megan Kennerknecht